

**Executive Council Agenda  
4:30pm Eastern**

**Tuckahoe Library Large Meeting Room  
1901 Starling Dr, Henrico, VA 23229**

**EC Roll Call: Mel Borja , Eric Lin, Djibril Niang**

**ONA Staff: Mona Siddiqui, Grace Reynolds (Office of New Americans)**

**Absent: Kate Ayers**

<b>Topic</b>	<b>Discussion</b>	<b>Decisions / Actions</b>
Lin	Welcome/Intro	4:45PM
Reynolds	Roll Call	Ayers absent due to personal reasons.
	Public Comment	No public comment
Siddiqui / Reynolds	Administration Update	<ul style="list-style-type: none"><li>• Reynolds – Elissa Milanowski – Panel Voices for Virginia's Children Aug 24th – any recommendations – email to board – need suggestions about children's issues by Aug 18<sup>th</sup></li><li>• Siddiqui – Monday Aug 16<sup>th</sup> – Del Tran's. Secretary of Labor Megan Healy - workgroup immigrant refugee workforce – Derrick ? from ONA will be presenting – influx of asylees and surrounding issues. – closed to public Siddiqui will share/report on it next EC meeting.</li></ul>

		<ul style="list-style-type: none"> <li>• Budget bill approved – ODE&amp;I Received more funding for consultative services</li> <li>• Language Access Stakeholder Meeting – Aug 20<sup>th</sup>. Eva Stitt &amp; Ahoo Salem– official ONAAB rep. Niang &amp; Dora Muhammad will also attend in their own capacities.</li> <li>• Siddiqui – working with DoEd to draft guidance on cultural competence. There will be a scheduled discussion with stakeholders (parents/students)– Mona requests ONAAB representative. Amelia Castaneda Smith or Juan Santacoloma? Borja noted that for parents/students perspective Lyons Sanchezconcha works with LatinX parents and students in Richmond– perhaps if Castaneda Smith or Santacoloma are not available.</li> <li>• Gov Office – working on legislative proposals, therefore if we have any that we would like to put forth, let Siddiqui know.</li> </ul>
All	Oct 6 <sup>th</sup> meeting logistics <ul style="list-style-type: none"> <li>• Location</li> <li>• Committee Meetings</li> <li>• Agenda</li> </ul>	<ul style="list-style-type: none"> <li>• Siddiqui – Patrick Henry Building reserved 9-5pm</li> <li>• 9:30-11:30 committee meetings</li> <li>• 11:30-1pm lunch (Siddiqui &amp; Reynolds – check on permissions for sponsored lunches) Borja – will do some research on downtown immigrant owned restaurants. Lin will connect Borja to Justin Lo -RTD restaurant critic. Reynolds will look into DSS capacity to provide lunch and see what state DSS board does for catering.</li> </ul>
EC	Committee / Leads Progress <ul style="list-style-type: none"> <li>• Access to Services (Ayers)</li> <li>• Economic Opportunity (Niang)</li> <li>• Inter/IntraGovernmental (Borja)</li> <li>• Language Access (Lin)</li> <li>• Data (Lin)</li> </ul>	<ul style="list-style-type: none"> <li>• Access to Services – Amelia Castaneda Smith is the lead</li> <li>• Economic Opportunity – Susannah Lepley is engaged with the medical licensing and Barbara Allyson Bryant's report – specifically provisions in a Canadian Model – Lepley is planning to pproach and speak with Secretary of Labor Megan Healy</li> <li>• Inter/IntraGovernmental – Hassan Ahmed is interested in</li> </ul>

		<p>lead – but not driving work as of yet – consider pivoting to Jen Crewalk.</p> <ul style="list-style-type: none"> <li>• Language Leads- Lin spoke with Stitt &amp; Salem. Made note that they are the driving forces in this focus. Next steps: <ul style="list-style-type: none"> <li>○ Understand landscape of VA’s language access protocols/ plans. Connect with Siddiqui, Seyoum Berhe, Grace Reynolds and Penny Boyd</li> <li>○ Come up with strategy and guidance for the board in addressing and researching language access including: <ul style="list-style-type: none"> <li>▪ Questions to be teed up as we engage with state agencies.</li> <li>▪ Overall tactical and strategic goals</li> <li>▪ Description and framing of focus for the annual report</li> </ul> </li> <li>○ Lin also noted that he would like a progress report at the end of each month outlining activities and next steps.</li> </ul> </li> <li>• Data Equity – Lin spoke with Michael Hoefer. Focus on connecting with data sources available to the ONAAB and also how his group (Milton Vickerman has offered to assist) can work with the various committees. Next Steps: <ul style="list-style-type: none"> <li>○ Continue working with Borja to define current and aspiring New Americans – an the data available under this definition.</li> <li>○ Review various data sources state focused and nationwide that can help provide supporting information for ONAAB</li> <li>○ Come up with data framing the need for the ONA and ONAAB, as well as the impacts and value of the aspiring and current New American communities for the Annual Report</li> <li>○ Eric also noted that he would like a progress report at the end of each month outlining</li> </ul> </li> </ul>
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		<p>activities/progress and next steps.</p> <ul style="list-style-type: none"> <li>• Lin suggested that each EC liaison set up similar reporting expectations so that we have current information when the EC meets each month.</li> <li>• Lin noted that Rammy Barbari and Muhammad should be brought up to speed on last board meeting. Ayers will contact Muhammad and Niang will reach out to Barbari. Borja will connect with Ayers to discuss</li> </ul>
EC	Annual Report	<p>Lin reviewed the overall timeline:  Sept 1 – Committee descriptions / strategic focus for the upcoming year submit to Annual Report team  Sept 15 – initial draft completed (Eric will do initial draft and asked other EC members to also review and edit)</p> <p>Lin shared a document that noted:</p> <ul style="list-style-type: none"> <li>• Overall recommended outline for the report</li> <li>• Potential recommendations including:</li> <li>• Increasing number of ONAAB meetings to 6</li> <li>• Increasing board membership to 21</li> <li>• Requesting legislation that allows electronic meetings for non general meetings (committees and workgroups)</li> <li>• JLARC study on Integration of Immigrant communities (update from 2004)</li> <li>• Increasing budget for ONA <ul style="list-style-type: none"> <li>○ Regional network of ONA state regional network</li> <li>○ Implementation of the strategic plan</li> <li>○ ONAAB support</li> </ul> </li> </ul>
Eric	Standard Operating Procedures <ul style="list-style-type: none"> <li>• Complete SOP's</li> <li>• Electronic Participation</li> <li>• Attendance policy?</li> </ul>	<p>Need to review our SOP's as well as the bylaws shared by Reynolds for the DSS State Board and Volunteerism Board. Consider adding an attendance policy. Also incorporate our Electronic Participation policy into the SOP's</p>

	Other Business	<p>Borja asked about ONAAB responsibilities to send out event or other organization information that is relevant to the ONAAB partner orgs (FB posts, email forwarding/messages) etc. Lin noted that this has been done by the Virginia Asian Advisory Board and others in the past.</p> <p>The VAAB policy was –</p> <ul style="list-style-type: none"> <li>• Orgs or partners can request the board to post their announcements once (specific week).</li> <li>• If the board is a partner in the event, then the event or information can be posted as needed.</li> </ul> <p>Suggest we have a specific policy and intake form for this. Can review with policy discussion.</p>
Adjourn		Lin adjourned at 6:30pm